

## ECRN Leadership Meeting

October 23, 2019

In attendance: Hope Lancaster, Christina Forbes, Chittrak Gupta, Eric Chen, Yaping Xu, Shalinee Kavadiya (via Zoom), Tara Nkrumah (via Zoom)

- Hope and Christina notified the group that they will both be stepping down as co-Chairs. The process will be gradual, but responsibilities should be re-allocated by February 2020.

- Social lead: organizing Happy Hours, Coffee Hours, Meet & Greet, or similar events.

Shalinee offered to cover this. Plans to experiment with other activities (i.e. game night, etc.)

- Academic lead: proposing and planning professional development for academic track

Shalinee's work on the Lunch&Learns for academics falls into this category

- Industry lead: proposing and planning professional development for industry track

Need to work further with Career Services. They need help understanding and addressing the needs of postdocs. This was identified as a major gap in Career Services when they tried to secure panelists for NPAW event.

- Chair or co-Chairs: maintain the Postdoc Network contact list, involved in Big Event planning (Career Conference, NPAW and AzPRC).

Also primary point-of-contact between Network and Postdoc Affairs Office (via Wiley).  
Also primary point-of-contact with University of Arizona (Jenny Hoyt).

- Communications lead: checking the ECRN email account, website maintenance, newsletter

Need to check with Wiley on the newsletter schedule.

Eric offered to cover this area and work on the newsletter draft

Vanessa's work on the podcast is in this area, too.

- How to get more postdocs to opt-in to the ECRN?

Tara suggested departmental representatives to encourage postdoc participation. A great starting point would be the attendees at the NPAW breakfast and AzPRC. Need to get Tara the list of attendees so she can reach out to them.

Shalinee's Lunch&Learn series has been well attended (20-30 people). Invite attendees to join the ECRN.

- Next meeting: before Thanksgiving (11/28).

How does Wednesday, 11/20 sound? Follow similar format with Meet&Greet followed by Leadership?